



FREQUENTLY ASKED QUESTIONS (FAQ)

- 1. Do I need to be a member of IADR to submit an abstract?** No. However, IADR members receive a reduced registration fee. Your membership fee must be paid for 2022 in order to be eligible for the reduced registration fee. **Note that the membership fee plus the congress-registration fee is lower than the non-member congress-registration fee.**
- 2. How do I know if my abstract was successfully submitted?** In the last step of the submission process, you will be asked to review all information you have entered for your abstract. If there are any incomplete steps, you will not be able to submit your abstract and it will remain in Draft status until you reach full completion. You will be able to view a proof of your abstract in this step. **You must click the Submit button. You will also receive a confirmation email from the system following the successful submission of your abstract.** This confirmation will also be available in your ScholarOne Abstracts Message Center.
- 3. Is there a word limit imposed on abstract titles?** Yes, all abstract titles must be **10 words or less.**
- 4. Is there a word limit imposed on abstract text?** Yes, all abstract text must be composed of 300 words or less.
- 5. Can I change my Scientific Group/Network to a different group after I complete my submission?** Yes, you may return to your submission at any time prior to the abstract-submission deadline to transfer your abstract to a different group by returning the completed submission to Draft and editing the Scientific Group/Network selection in Step 2. Make sure to save your changes and resubmit your abstract. Draft abstracts will not be reviewed.
- 6. What is the abstract deadline?** **April 22, 2022.**
- 7. Can I make changes to my abstract text after the deadline?** No. IADR does not permit modifications to abstract text after the deadline under any circumstances. It is very important that you submit an error-free abstract text.
- 8. If I forget to add an author, can I do so after the abstract deadline?** Yes, you can still add an author, change the presenting author or change the order of the authors and co-authors, if necessary, by emailing ced.iadr@uzleuven.be ASAP and no later than June 30, 2022. However, please make every attempt to add all authors during the abstract-submission process. Request a confirmation that the author was added.
- 9. Can I submit more than one abstract (excluding session proposals/keynotes) as an abstract presenter?** **No.** IADR permits authors to submit **one abstract only** as a presenting author. You may be listed as a co-author on more than one abstract. If you submit more than one abstract as a presenter, you will be asked to delete one of the submissions. If your response is not received, one of the submissions will be automatically deleted and will not be reviewed.

10. When I submit my abstract, how do I indicate my mode preference? You will be asked to indicate your presentation mode preference at the time of submission (oral, poster or no preference). IADR makes every attempt to provide you with your first choice, but there is no guarantee as a number of programming factors must be taken into account during the programming finalisation process. The Group Programme Chair makes the final decision regarding the presentation mode.

11. Should I include the abstract title, authors and affiliations in the abstract text? No. These items will be collected separately during the abstract-submission process. References are not collected.

12. Is there a limit on the number of co-authors that I can add to my abstract? No.

13. Can I submit previously published or presented work? No, all abstracts must be original research. Abstracts cannot be submitted if the research represented by the abstract will be published and/or presented at any other national or international meeting prior to September 15, 2022.

14. If I make a mistake during the abstract-submission process, do I need to start a new submission? No. You can make changes to your abstract submission at any time prior to the deadline by logging into your ScholarOne Account and return the abstract to Draft and selecting Edit Draft. Make sure to save your changes and resubmit your abstract. Draft abstracts will not be reviewed.

15. Will IADR list my department in the Programme Book? No. IADR will only list the affiliation/institution of the presenting author in the Programme Book due to space limitations. Please make every attempt to list your department/branch separately from your affiliation/institution record.

16. Will IADR edit my abstract? No. Once you submit your abstract, it will not be edited in any way for content. **Typographical or grammatical errors that appear in your abstract text will also appear in the final online Scientific Programme.** Abstracts may be formatted only to follow IADR publication guidelines or requirements.

17. How many CME credits will I receive by visiting the PER-IADR Oral Health Research congress? Please note that every country has its own system for CME credits. That is why you will receive a 'certificate of attendance', on which the number of hours is indicated. It is then up to the congress participants to fill in the number of credit points obtained according to their country's regulations.

18. Will my abstract be citable at the Journal of Dental Research? Accepted and presented abstracts become part of a special online-only issue of the *Journal of Dental Research*, the journal for dental, oral and craniofacial research. Accepted and presented congress abstracts **are citable**. The Journal of Dental Research follows the International Committee of Medical Journal Editors recommendations regarding the conduct, reporting, editing and publication of scholarly works and these recommendations are applied to congress abstracts to the extent practical and possible.

19. How long do I need to be present at my poster? Actual poster presentation time is one hour during the lunch break.

20. How should I submit a 'Clinical Case Report'? Clinical Case Reports should be submitted as a Poster presentation. Select 'Clinical Case Reports (all disciplines)' at the 'Scientific Group/Network'.

21. What are the common reasons for rejection?

1. Abstract is **not original research**.
2. The research is not innovative in its approach to the stated problem (methodology or data collection or analysis or data interpretation).
3. Nature of problem not explicit from either title or abstract.
4. Research is too closely related to another abstract submitted by the same co-author(s); both abstracts should have been combined into a single paper.
5. Abstract **has been presented at (an)other meeting(s) or previously published**.
6. Abstract **poorly organised and/or not complete**. Required information not given in abstract:
a. Objective b. Methods c. Results – data and statistical analysis, or d. Conclusions.
7. **Methods of obtaining data not appropriate** with respect to the stated problem for the following reasons: a. Methods not sufficiently precise to permit the measurements to be accurate, i.e., variations are within the error limits for the method. b. Sampling method contains inherent discriminatory factors not recognised. c. Size of sample insufficient to show significant conformity or differences. d. No well-defined criteria given for evaluation of variables. e. Choice of controls questionable. f. No control groups reported.
8. **Significance of results** related to the nature of the problem being studied is **not stated**.
9. Conclusions do not necessarily follow as a consequence of the method of analysis applied to the data.
10. Conclusions not adequately qualified, i.e., conclusions have greater limitations than implied by the author.
11. Correlations suggested may be fortuitous insofar as no plausible cause-and-effect relation has been suggested, and none is obvious.
12. Abstract is **not in English (or very poor English)**.
13. **Abstract text or title is over word count**.